

BRANCH DISTRICT LIBRARY
FINANCIAL STATEMENTS
MARCH 31, 2024 AND 2023

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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Members of the Branch
District Library Board
Branch County, Michigan

April 06, 2024

We have compiled the accompanying balance sheets of Branch District Library as of March 31, 2024 and 2023, and the related statements of revenues, expenditures and changes in fund balance, and other supplemental information for the three months then ended. and retained earnings and cash flows for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements or additional information.

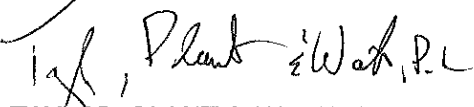
Management has elected to omit substantially all of the disclosures and the statements of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statements of cash flows were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The accompanying annual budget of Branch District Library for the three months ending March 31, 2024, has not been compiled or examined by us and, accordingly, we do not express an opinion or any other form of assurance on it.

To the Members of the Branch
District Library Board
Branch County, Michigan

April 06, 2024

Management has elected to omit the summaries of significant assumptions and accounting policies required under established guidelines for presentation of prospective financial statements. If the omitted summaries were included in the budgeted information, they might influence the user's conclusions about the entity's budgeted information. Accordingly, this budgeted information is not designed for those who are not informed about such matters.


TAYLOR, PLANT & WATKINS, P.C.

BRANCH DISTRICT LIBRARY

**GENERAL FUND
BALANCE SHEETS**

ASSETS

	March 31,	
	<u>2024</u>	<u>2023</u>
Cash	\$ 1,518,057.21	\$ 1,589,463.00
Investments	749,159.16	725,737.96
Due from County	37,715.70	23,277.58
Prepaid expenses	0.00	17,357.28
Restricted assets:		
Cash	285,863.36	113,850.10
Investments	<u>106,185.87</u>	<u>105,920.21</u>
 Total assets	 <u>\$ 2,696,981.30</u>	 <u>\$ 2,575,606.13</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 2,660.00	\$ 2,640.00
Due to the City of Coldwater	245.70	225.70
Payroll taxes payable	16,086.10	12,800.97
Accrued wages	<u>70,225.00</u>	<u>57,500.00</u>
 Total liabilities	 89,216.80	 73,166.67

FUND BALANCE

Assigned	392,049.23	219,770.31
Unassigned	<u>2,215,715.27</u>	<u>2,282,669.15</u>
 Total fund balance	 <u>2,607,764.50</u>	 <u>2,502,439.46</u>
 Total liabilities and fund equity	 <u>\$ 2,696,981.30</u>	 <u>\$ 2,575,606.13</u>

BRANCH DISTRICT LIBRARY
SPECIAL REVENUE TRUST FUND
BALANCE SHEETS

ASSETS

	March 31,	
	<u>2024</u>	<u>2023</u>
Cash	\$ 224,430.81	\$ 201,944.28
Restricted assets:		
Cash	77,616.27	91,474.37
Investments	<u>35,890.59</u>	<u>31,442.60</u>
 Total Assets	 <u>\$ 337,937.67</u>	 <u>\$ 324,861.25</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

FUND BALANCE

Restricted:

A. Barnett memorial	17,022.61	23,386.49
Fisher memorial	3,420.39	1,125.10
Dallen memorial	37.70	12.33
Uhle memorial	121.25	57.50
Morton memorial	31,344.76	30,328.80
Union City Facilities	13,581.83	13,581.83
Shamulus memorial	33,682.48	43,682.48
G. Barnett memorial	<u>14,295.84</u>	<u>10,742.44</u>
Total Restricted	113,506.86	122,916.97
Committed	<u>224,430.81</u>	<u>201,944.28</u>
Total fund balance	<u>337,937.67</u>	<u>324,861.25</u>
Total liabilities and fund equity	<u>\$ 337,937.67</u>	<u>\$ 324,861.25</u>

BRANCH DISTRICT LIBRARY

**PERMANENT TRUST FUND
BALANCE SHEETS**

ASSETS

	March 31,	
	<u>2024</u>	<u>2023</u>
Restricted assets:		
Cash	\$ 57,000.00	\$ 57,000.00
Investments	<u>90,133.62</u>	<u>90,133.62</u>
Total assets	<u>\$ 147,133.62</u>	<u>\$ 147,133.62</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 0.00	\$ 0.00
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FUND BALANCE

Restricted:		
Semmelroth memorial	50,000.00	50,000.00
Dallen memorial	2,000.00	2,000.00
Uhle memorial	5,000.00	5,000.00
Barnett memorial	<u>90,133.62</u>	<u>90,133.62</u>
Total fund balance	<u>147,133.62</u>	<u>147,133.62</u>
Total liabilities fund equity	<u>\$ 147,133.62</u>	<u>\$ 147,133.62</u>

BRANCH DISTRICT LIBRARY

**GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE COMPARED TO BUDGET**

	<u>One Month Ended March 31, 2024</u>	<u>Three Months Ended March 31, 2024</u>	<u>Budget Year to Date 2024</u>	
			<u>Amount</u>	<u>Variance</u>
REVENUES				
Taxes	\$ 821,328.62	\$ 1,412,958.07	\$ 2,032,000.00	\$ (619,041.93)
State aid	23,393.60	23,393.60	47,117.00	(23,723.40)
Interest earned	3,954.63	11,293.93	20,000.00	(8,706.07)
Penal fines	16,364.23	37,312.92	114,000.00	(76,687.08)
Charges for services	565.17	2,858.15	15,000.00	(12,141.85)
Reimbursements	605.36	1,210.72	30,000.00	(28,789.28)
Other revenue	<u>4,250.27</u>	<u>10,927.20</u>	<u>13,000.00</u>	<u>(2,072.80)</u>
Total revenues	870,461.88	1,499,954.59	2,271,117.00	(771,162.41)
EXPENDITURES				
Library	<u>233,878.47</u>	<u>567,463.40</u>	<u>2,764,117.00</u>	<u>(2,196,653.60)</u>
Excess (deficiency) of revenues over expenditures	636,583.41	932,491.19	(493,000.00)	1,425,491.19
OTHER SOURCES (USES)				
Transfers from (to) other funds	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>(12,000.00)</u>
Excess (deficiency) of revenues and other sources over expenditures	<u>\$ 636,583.41</u>	932,491.19	(481,000.00)	1,413,491.19
FUND BALANCE - BEGINNING		<u>1,675,273.31</u>	<u>1,438,634.00</u>	<u>236,639.31</u>
FUND BALANCE - ENDING		<u>\$ 2,607,764.50</u>	<u>\$ 957,634.00</u>	<u>\$ 1,650,130.50</u>

BRANCH DISTRICT LIBRARY

**SPECIAL REVENUE TRUST FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	One Month Ended March 31,		Three Months Ended March 31,	
	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>
REVENUES				
Interest earned	\$ 914.60	\$ 822.52	\$ 1,889.79	\$ 1,952.04
Donations	2,470.14	1,550.00	13,127.39	4,972.77
Total revenues	3,384.74	2,372.52	15,017.18	6,924.81
EXPENDITURES				
Total expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess (deficiency) of revenues over expenditures	<u>\$ 3,384.74</u>	<u>\$ 2,372.52</u>	15,017.18	6,924.81
FUND BALANCE - BEGINNING			<u>322,920.49</u>	<u>317,936.44</u>
FUND BALANCE - ENDING			<u>\$ 337,937.67</u>	<u>\$ 324,861.25</u>

See accountant's compilation report

BRANCH DISTRICT LIBRARY

**PERMANENT TRUST FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	One Month Ended March 31,		Three Months Ended March 31,	
	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>
REVENUES				
Donation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
EXPENDITURES				
Total expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess (deficiency) of revenues over expenditures	\$ <u>0.00</u>	\$ <u>0.00</u>	0.00	0.00
FUND BALANCE - BEGINNING			<u>147,133.62</u>	<u>147,133.62</u>
FUND BALANCE - ENDING			\$ <u>147,133.62</u>	\$ <u>147,133.62</u>

See accountant's compilation report

BRANCH DISTRICT LIBRARY

**OTHER SUPPLEMENTAL INFORMATION
GENERAL FUND
SCHEDULE OF EXPENDITURES COMPARED TO BUDGET**

	One Month Ended March 31, 2024	Three Months Ended March 31, 2024	Budget Year to Date 2024	
			Amount	Variance
Salaries	\$ 142,962.35	\$ 321,043.30	\$ 1,305,000.00	\$ (983,956.70)
Payroll taxes	10,940.70	24,639.42	100,632.00	(75,992.58)
Other benefits	23.99	9,273.99	13,000.00	(3,726.01)
Health insurance	17,268.65	51,792.15	212,000.00	(160,207.85)
Unemployment	0.00	779.30	0.00	779.30
Training and travel	770.69	1,582.06	23,900.00	(22,317.94)
Education reimbursement	0.00	0.00	2,000.00	(2,000.00)
Board per diem	318.76	687.52	3,000.00	(2,312.48)
Physical materials	14,942.57	29,789.25	127,000.00	(97,210.75)
Digital materials	2,735.45	7,935.11	35,000.00	(27,064.89)
Materials preparation	877.35	4,268.51	16,500.00	(12,231.49)
Programming	2,415.71	10,236.09	40,500.00	(30,263.91)
Rent	710.00	930.00	3,700.00	(2,770.00)
Utilities	5,258.91	16,392.98	73,400.00	(57,007.02)
Upkeep	19,532.66	30,720.28	312,500.00	(281,779.72)
Technology	9,751.99	10,174.89	280,400.00	(270,225.11)
Equipment maintenance	509.76	1,424.77	20,800.00	(19,375.23)
Office supplies	843.95	14,334.94	30,700.00	(16,365.06)
Consulting services	2,660.00	20,210.25	55,500.00	(35,289.75)
Licensing	1,246.45	10,719.76	50,285.00	(39,565.24)
Insurance	0.00	0.00	30,000.00	(30,000.00)
Memberships	0.00	330.00	27,300.00	(26,970.00)
Other expenditures	108.53	198.83	1,000.00	(801.17)
Total expenditures	\$ 233,878.47	\$ 567,463.40	\$ 2,764,117.00	\$ (2,196,653.60)

BRANCH DISTRICT LIBRARY

**OTHER SUPPLEMENTAL INFORMATION
GENERAL FUND
SCHEDULE OF EXPENDITURES**

	One Month Ended March 31,		Three Months Ended March 31,	
	2024	2023	2024	2023
Salaries	\$ 142,962.35	\$ 118,803.78	\$ 321,043.30	\$ 268,033.18
Payroll taxes	10,940.70	9,102.44	24,639.42	20,526.87
Other benefits	23.99	0.00	9,273.99	8,000.00
Health insurance	17,268.65	15,668.69	51,792.15	50,383.25
Unemployment	0.00	0.00	779.30	0.00
Training and travel	770.69	837.41	1,582.06	1,470.17
Board per diem	318.76	343.34	687.52	643.34
Physical Materials	14,942.57	12,115.58	29,789.25	28,260.12
Digital materials	2,735.45	2,549.77	7,935.11	7,407.80
Materials preparation	877.35	609.68	4,268.51	1,859.70
Programming	2,415.71	2,428.48	10,236.09	7,450.91
Rent	710.00	0.00	930.00	220.00
Utilities	5,258.91	6,289.87	16,392.98	18,746.00
Upkeep	19,532.66	6,187.90	30,720.28	53,960.41
Technology	9,751.99	1,484.00	10,174.89	3,700.61
Equipment maintenance	509.76	360.53	1,424.77	954.47
Office supplies	843.95	2,845.80	14,334.94	5,426.59
Consulting services	2,660.00	2,640.00	20,210.25	20,278.75
Licensing	1,246.45	837.85	10,719.76	9,184.75
Insurance	0.00	0.00	0.00	729.85
Memberships	0.00	0.00	330.00	229.00
Other expenditures	108.53	39.15	198.83	173.25
Total expenditures	\$ 233,878.47	\$ 183,144.27	\$ 567,463.40	\$ 507,639.02